



Shri Sadashivrao Patil Shikshan Sanstha's

# SMT. KISHORITAI BHOYAR ADHYAPAK MAHAVIDYALAYA, KAMPTEE (B.Ed.)

Affiliated to RTMNU, Nagpur and Approved by NCTE NCTE CODE 12378  
Behind Railway station, Dist Nagpur-441002 Ph 07109-288850 E mail kamkamptee@gmail.com  
Website www.skbedcollege.in

Date: 06/04/2023

## NOTICE / IQAC/2022-23/3

A meeting of IQAC will be held on Monday, 10/04/2023 in the Principal office of the college at 1:00 pm to consider the following agenda

### Agenda:

1. Confirmation of minutes of meeting of 2<sup>nd</sup> meeting
2. Farewell to Final Year students
3. College website restructuring and maintenance
4. Formation of Alumni association
5. NAAC documentation review

All members are solicited to be present in the meeting.

1. Dr. Shubhaxmi Jagtap, Principal
2. Prof. Swapnalata Shende, Faculty
3. Prof. Minal Pande, Faculty
4. Mr. Milind Gawande, Management Nominee
5. Ms. Asha Pachpute, Administrative Officer
6. Dr. Sham Charde, External member
7. Mr. Shekhar Dhare, Alumni
8. Mr. Suresh Raini, Student, B. Ed. II Yr.
9. Ms. Payal Mundle, Student, B. Ed. II Yr.
10. Dr. M. V. Pidkalwar, IQAC Coordinator

Dr. M. V. Pidkalwar  
IQAC Coordinator  
Smt. Kishoritai Bhoyar Adhyapak  
Mahavidyalaya, Kamptee

Dr. Shubhlaxmi Jagtap  
Chairman, IQAC  
Smt. Kishoritai Bhoyar Adhyapak  
Mahavidyalaya, Kamptee



Shri Sadashivrao Patil Shikshan Sanstha's

# SMT. KISHORITAI BHOYAR ADHYAPAK MAHAVIDYALAYA, KAMPTEE (B.Ed.)

Affiliated to RTMNU, Nagpur and Approved by NCTE. NCTE CODE: 12378  
Behind Railway station, Dist. Nagpur-441002. Ph. 07109-288850 E-mail: kamkamptee@gmail.com  
Website: www.skbedcollege.in

## Minutes of Meeting

Meeting No.	3
Date:	10/04/2023

Place	Principal Office
Time:	1:00 PM

## Name and signature of the members Present

Name of Member	Signature
1. Dr Shubhlaxmi Jagtap, Principal	
2. Mrs. Swapnalata Shende, Faculty	
3. Prof Minal Pande, Faculty	
4. Ms. Asha Pachpute, Administrative Officer	
5. Dr. Sham Charde, External member	
6. Mr. Shekhar Dhare, Alumni	Shekhar
7. Dr. M. V. Pidkalwar, IQAC Coordinator	

## Resolution of the meeting held on 10/04/2023, Meeting No. 3

### Agenda:

1. Confirmation of minutes of meeting of last meeting
2. Farewell to Final Year students
3. College website restructuring and maintenance
4. Formation of Alumni association
5. NAAC documentation review
6. Any other point with the permission of the chair

Dr. Shubhalaxmi Jagtap, the principal, accepted the chair and the proceedings of the meeting started with a welcome note. She set the tone of the meeting, then Prof. M. V. Pidkalwar carried out further proceedings of the meeting.



Shri Sadashivrao Patil Shikshan Sanstha's

# SMT. KISHORITAI BHOYAR ADHYAPAK MAHAVIDYALAYA, KAMPTEE (B.Ed.)

Affiliated to RTMNU, Nagpur and Approved by NCTE. NCTE CODE: 12378  
Behind Railway station, Dist. Nagpur-441002 Ph. 07109-288850 E-mail. kamkamptee@gmail.com  
Website: www.skbedcollege.in

## **Agenda 1: To Confirm the proceedings of the last meeting**

The proceedings of the last meeting were read out and confirmed unanimously. At the outset of the meeting Prof. M. V. Pikdalwar, IQAC coordinator, informed the house that the college academic council has suggested to upgrade the computer lab and strengthen the ICT facilities. The use of ICT in schools is prominent. If our teachers are trained in ICT, then they will get placed in good schools with handsome salaries.

## **Agenda 2: Farewell to Final Year students**

As a regular practice, every year college gives farewell to passing out students. The IQAC coordinator put forward the importance of the farewell and suggested getting feedback from the passing out students. Mrs. Swapnalata Shende Ma'am requested to organize the farewell program and conduct the feedback.

### **Resolution:**

Mrs. Swapnalata Shende has enthusiastically accepted the proposal.

## **Agenda 3: College website restructuring and maintenance**

### **Resolution:**

Dr. M. V. Pikdalwar, IQAC coordinator suggested to house that the college website is required to restructure as per NAAC requirement. Hon'ble chair is requested to assign a coordinator for restructuring and regular maintenance of the college website.

### **Resolution:**

It is resolved that Dr. Pikdalwar sir is nominated as a website coordinator. He will get the college website restructured as recommended by the IQAC coordinator and regularly update the website. It is also decided that a prior approval shall be taken from the principal before sending any information on the college website. It is also informed to all the faculty members to regularly check the website and communicate to prof. Dr. Pikdalwar sir for any recommendation.

## **Agenda 4: Formation of Alumni association**

College understands the importance of the alumni connection. College has a batch wise whatsapp group of passed out students. To make this bond strong, the college decided to form a proper alumni association.

### **Resolution:**

It is resolved that the college will prepare a draft alumni association and submit to the principal for kind approval. It is also decided to prepare a Memorandum of Association (MOA) and By Laws of the proposed alumni association and initiate a procedure to register it to the charity commissioner. Prof. Minal Pande is nominated for all the work related to the alumni association.

## **Agenda 5: NAAC documentation review**

### **Resolution:**

Hon'ble chair took a review of the NAAC documentation work. She advised the members to speed up the work, as IQA is to be submitted in the next session.



Shri Sadashivrao Patil Shikshan Sanstha's

# SMT. KISHORITAI BHOYAR ADHYAPAK MAHAVIDYALAYA, KAMPTEE (B.Ed.)

Affiliated to RTMNU, Nagpur and Approved by NCTE. NCTE CODE: 12378

Behind Railway station, Dist. Nagpur-441002. Ph. 07109-288850 E-mail: kamkamptee@gmail.com  
Website: www.skbedcollege.in

## Agenda 6: Any other point with the permission of the chair

None of the house members raise any question, therefore it is resolved that all the points are over.

The meeting then ended with the IQAC coordinator thanking all the members for actively participating in the discussions.

Dr. M. V. Pikdalwar  
IQAC Coordinator

Dr. Shubhlaxmi Jagtap  
Chairman, IQAC

Principal  
Smt. Kishorita Bhojar  
Adhyapak Mahavidyalaya  
Kamptee